



Indiana Department of Education

SUPPORTING STUDENT SUCCESS

TO: Superintendents, Business Managers, Treasurers, Bookkeepers, Directors of Special Education, Directors of Vocational Education and Charter School Sponsors

FROM: Melissa K. Ambre, Director
Office of School Finance

SUBJECT: 2011 Budget Workshop

DATE: June 20, 2011

The Office of School Finance will sponsor a Budget Workshop on Thursday, June 30, 2011. The workshop will be held in the Performing Arts Center at Pike High School, 6701 Zionsville Road, Indianapolis. The best access to the high school is from I465 west. Exit 465 at 71st street. Follow 71st street east to Zionsville Road. Turn south on Zionsville Road, the school is about 2 blocks.

Our program will contain numerous areas of interest to school corporations' personnel. The workshop will include presentations on Department of Education finance related and other issues as well as information from State Personnel Department. Information should be made available on the following web site at www.doe.in.gov/finance around June 27th.

The workshop will be made available through a WebEx for schools. We encourage schools to use WebEx in lieu of traveling to Indianapolis. Information concerning the WebEx is below.

Topic: 2011 Budget Workshop
Date: Thursday, June 30, 2011
Time: 9:00 am, Eastern Daylight Time (New York, GMT-04:00)
Meeting Number: 646 452 919

Go to <https://indiana-doe.webex.com/indiana-doe/j.php?ED=143343712&UID=483476867&RT=MiMxMQ%3D%3D>

1. If requested, enter your **name** and **email address**.
2. Click "Join".
3. This meeting includes a teleconference, **follow the instructions that appear on your screen**.

To join the audio conference only

To receive a call back, provide your phone number when you join the meeting, or call the number below and enter the access code.

Call-in toll-free number (US/Canada): 1-866-699-3239

Access code: 646 452 919

IMPORTANT NOTICE: This WebEx service includes a feature that allows audio and any documents and other materials exchanged or viewed during the session to be recorded. By joining this session, you automatically consent to such recordings. If you do not consent to the recording, discuss your concerns with the meeting host prior to the start of the recording or do not join the session. Please note that any such recordings may be subject to discovery in the event of litigation.

Lastly, please be sure to print and review program materials prior to the workshop. We hope to have all information available by June 27th.